



Cuyahoga County  
**Together We Thrive**

Department of Public Works

**Noise Abatement Council Meeting  
October 12, 2017  
10:00 a.m.**

**Cuyahoga County Airport: Conference Room, Area B**

**Agenda**

- I. Greeting and Introductions  
Cathy Murphy City of Highland Heights, Chair  
Jim Miller Nextant Aerospace, Co-Chair  
Dan DiGiammarino, Secretary
- II. Approve Minutes from July 13, 2016 meeting,
- III. Noise Complaints  
3rd Quarter Noise Complaints
- IV. Joint Statement
- V. Noise Complaint Process
- VI. Airport Construction
- VII. General Discussion/Manager Update
- VIII. Public Comment
- IX. Adjournment



**Cuyahoga County Airport  
Noise Abatement Council Meeting  
October 12, 2017  
Minutes of a meeting of the Noise Abatement Council Members**

A meeting of the Committee Members of the Noise Abatement Council was held **July 13, 2017** in the conference room of the Cuyahoga County Airport, 26300 Curtiss Wright Parkway, Area – B.

**I. Persons Attending**

Cathy Murphy	City Council Highland Heights, Chair NAC
Dave Roche	Mayor City of Richmond Heights,
Monika Drake	Maintenance Superintendent of Airport Operations, NAC Secretary
Scott Huth	ATCT Manager
John Plecnik	City Council Willoughby Hills
Mark Zuranski	Eaton
TJ McManamon	Five Star Aviation
Joe McCoy	Lone Ranger Jets
Aaron Thayer	Cleveland Jet Center
Steve Zvada	Swagelok

**Guest:**

Sunny Simon	Cuyahoga County Council
John Myers	Cuyahoga County Public Works
Scott Kostura	Cleveland Jet Center
Randy Renolds	Swagelok
Janet Majka	Willoughby Hills City Council

**II. Call to Order**

Cathy Murphy called the meeting to order at 10:00 am while Dan DiGiammarino recorded the minutes.

**III. Council Introductions**

Chair Murphy welcomed everyone to the meeting, she then asked each member to introduce themselves, and each member in turn introduced themselves and the organization they represent.

**IV. Approval of the Minutes**

Cathy Murphy asked for any addition or correction for the April 13, 2017 NAC meeting minutes, Cathy Murphy asked for a motion to approve the minutes, a motion to approve was forwarded by David Roche and seconded by Scott Huth, a vote to approve was called and **unanimously passed.**

## **V. Noise Complaints**

Cathy Murphy called upon Dan DiGiammarino to report the noise complaints, Dan DiGiammarino provided the following report the (2nd) second quarter had 4968 (four thousand nine hundred sixty eight) operations from April 1, 2017 to June 30, 2017. Reports indicated (17) seventeen total complaints (6) six occurred during 0700L-2300L. The airport received (11) eleven complaints from 2300L-0700L. The airport also logged 78 (seventy eight) operations during the VNA hours. All noise complaints reflected with VNA on the noise abatement complaint spreadsheet reflect those that occurred during the hours of 2300 to 0700. Cathy Murphy asked a question regard the location where run-up are conducted? Dan DiGiammarino advised where the run-up conducted, he also advised her that during the construction the run-up are being conducted on the northeast corner of the ramp.

## **VI. Joint Statement**

Cathy Murphy began by recognizing that Co-Chair Jim Miller was not in attendance and would be reading his email into the record. Cathy also advised the council that she took the Joint Statement to her city for their review. After reviewing it with her city they are satisfied with the document and are ready to support it. Cathy Murphy called on John Plecnik for feedback from his city; he reported that his city did not see it as substantive changes to the original Joint Statement. He advised the council that his city was not in favor or opposed to the revised Joint Statement and would be abstaining. He was also confident that if the Joint Statement was passed the city of Willoughby Hills would sign the document. Cathy Murphy asked Mayor Roche for his comments and he stated that he feels it's time to more the item forward to the county for their review and process. Cathy Murphy asked if there were any other comments on the Joint Statement. At this time Cathy Murphy read Jim Millers comments to the council to be entered into the minutes. "I have been called out of town and will not be able to attend I today's NAC meeting. I strongly recommend approval or the attached Joint Statement that has been revised in accordance with last meetings direction and that my vote in favor of the attached Joint Statement entered into record in my absence". Cathy advised the council that a member cannot vote if not present, and she task Dan DiGiammarino to enter into the minutes Mr. Miller's comment verbatim. Scott Huth brought up an item that he felt needed correction regarding the classes of aircraft in Turbo Jet and Turbo Fan he felt they were the same thing and that Turbo Prop should replace Turbo Fan. Cathy Murphy called for a motion to amend the Joint Statement section 2.i and item 4 replacing the words Turbo Fan with Turbo Prop. Scott Huth made the motion which was seconded by David Roche a vote was called for by Cathy Murphy which was **unanimously passed**.

Cathy Murphy requested a motion to adopt the Joint Statement dated 4/14/17 as amended to forwarded to the county for it consideration David Roche made the motion which was seconded by Scott Huth. A vote was called by Cathy Murphy; the council voted **8 voted in favor, John Plecnik abstained, motion passed**

## **VII. Airport Construction**

Cathy Murphy asked for an update on the airport construction, Dan DiGiammarino advised the council that the runway pavements are now at full depth. The electrical systems continue to be installed and tested. Painting, landscaping and will be taking place prior to runway reopening scheduled for the weekend however the ILS system would not be operational. John Plecnik asked Dan DiGiammarino what the ILS system was Dan DiGiammarino along with some of the pilots in the room provided Mr. Plecnik the information. The council also discussed the remaining items on the construction list as well as when the FAA will be flight checking the ILS which will be scheduled by the FAA. A short discussion regarding the upcoming phases of the project for 2018, however no schedule has been established at this time.

**VII. General Discussion**

Cathy Murphy asked the council if there were any general discussion items, Aaron Thayer advise the council that he had resigned from the Cleveland Jet center and will no longer serve on the NAC.

**VII. Public Comment**

Cathy Murphy opened the floor to public comments; County Councilwoman Sunny Simon thanked the council for approving the Joint Statement. Councilwoman Simon asked if there was any question regarding a new airport manager. Cathy Murphy answered the Councilwoman saying that she appreciated Monica Drake and was sorry to hear about her departure. Cathy Murphy stated she appreciated Monica Drake willingness to network and meet with the different cities or association within the cities. Sunny Simon advised the council that the county was working through some Human Resources issues and she was working to expedite the process.

Cathy Murphy asked that a discussion of the reporting process be included in the next meeting minutes to review the process as well as a possible update on the hiring of an airport manager and an update on the Joint Statement. Cathy Murphy closed the Public Potion of the meeting and advised the Council that next meeting will be held on October 12, 2017.

**X. Adjournment**

Joe McCoy made a motion to adjourn which was seconded by John Plecnik which was  
**Unanimously passed.**

The meeting was adjourned at 11:10 a.m. The next meeting of the Noise Abatement Council will be October 12, 2017 at 10:00 in the Airport Area B conference room.

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**Cathy Murphy**  
City Council Highland Heights  
NAC Chair

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**Jim Miller**  
Nextant Aerospace  
NAC Co-Chair

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**Dan DiGiammarino**  
Cuyahoga County Airport Maintenance Superintendent  
NAC Secretary

3rd Quarter 7/1/2017 to 9/30/2017 (4 657) total operations (13) total complaints received (0) w/n 0700L-2300L (0) PRR/General Comment GC (13) w/n 2300L-0700L [CGF traffic is highlighted]

#	CGF date	CGF time	Last name	First name	CGF via	Address	City	noise date	noise time	Residents remarks	Information provided to Resident	Overflight	Local	Itinerant	PRR/General Comments / UNK (unknown)	Aircraft Category *	Aircraft	closed
1	8/10/2017		Manikovich	Martha	phone	4435 Amon	SE	8/10/2017	0400	loud helicopter and jet	VNA			X			TP	8/10/2017
2	8/12/2017	417	Hasasneh	Kristen	email	30325 Chardon Rd	WH	8/12/2017	15	Jet flew over in violation of quiet hours	VNA			X			J	8/23/2017
3	8/16/2017	1100	Manikovich	Martha	phone	4435 Amon	SE	8/15/2017	0602	loud airplane	VNA			X			J	8/16/2017
4	8/16/2017	1100	Manikovich	Martha	phone	4435 Amon	SE	8/16/2017	0236	loud plane	VNA			X			MP	8/16/2017
5	8/16/2017	1100	Manikovich	Martha	phone	4435 Amon	SE	8/16/2017	617	loud plane	VNA			X			TP	8/16/2017
6	8/17/2017	1230	Weber	John	email	2960 Tall Tree	WH	8/17/2017	615	loud departure	VNA			X			J	8/23/2017
7	8/26/2017	509	Sticken	Lisa	email	433 Glengary Cr.	HH	8/26/2017	107		VNA			X			TP	9/18/2017
8	8/29/2017	1457	Ratino	Marie	email	2959 Tall Tree	WH	8/29/2017	605	plane took	VNA			X			J	10/3/2017
9	8/29/2017		Weber	John	email	2960 Tall Tree	WH	8/29/2017	605	Tuesday morning loud jet departure	VNA			X			J	9/18/2017
10	8/29/2017	1457	Ratino	Marie	email	2959 Tall Tree	WH	8/29/2017	625	plane took off	VNA			X			S	10/3/2017
11	8/29/2017		Weber	John	email	2960 Tall Tree	WH	8/29/2017	630	6:30 loud departure	VNA			X			S	9/18/2017

12	9/6/2017	1222	Weber	John	email	2960 Tall Tree	WH	9/6/2017	600	loud departure	VNA	X	J	9/18/2017
13	9/7/2017	1245	Weber	John	email	2960 Tall Tree	WH	9/7/2017	620	loud departure	VNA	X	J	9/18/2017



# Untitled Map

Write a description for your map.

## Legend

Feature 1

30325 Chardon Rd

2959 Tall Tree 2960 Tall Tree

433 Glengary Cr

4435 Ammon Rd



1 mi



## JOINT STATEMENT FOR THE CUYAHOGA COUNTY AIRPORT

This is a Joint Statement ("Joint Statement") made this July \_\_, 2017 (the "Effective Date") by and among the County of Cuyahoga, a body corporate and politic and a political subdivision of the State of Ohio organized and existing under the Charter of Cuyahoga County effective January 1, 2010, as same may have been amended, modified, and supplemented to the date hereof (the "County"), on behalf of the Airport Administration (AA), the Federal Aviation Administration Air Traffic Control Facility ("ATC"), the Airport tenants and users as identified on the signature page ("Tenants and Users"), the city of Highland Heights, the city of Richmond Heights and the city of Willoughby Hills, collectively the Noise Abatement Council (NAC) to address the noise impact of Cuyahoga County Airport:

### WITNESSETH:

WHEREAS, the County owns and operates a public airport known as the Cuyahoga County Airport (the Airport) for the convenience and necessity of the citizens of its County;

WHEREAS, the Airport is located at 26300 Curtiss Wright Parkway, Richmond Heights, Ohio 44143 and situated in the cities of Richmond Heights, Highland Heights and Willoughby Hills and also in both Cuyahoga and Lake Counties;

WHEREAS, there is an awareness on the part of the County and the communities surrounding the Airport that the operation and activity at the Airport may generate an adverse noise impact on the surrounding areas; and

NOW, THEREFORE, be it resolved that the County, the AA, the ATC, and the Tenants and Users of the Airport, hereby commit to minimize the noise impact on the environment in the vicinity of the Airport by agreeing to abide by, to the greatest extent possible, the following conditions, procedures and policies:

- 1 Encourage all classes of aircraft to abide by the 2015 National Business Aircraft Association's ("NBAA") Noise Abatement Procedures published on the effective date of this agreement, and other local procedures as applicable and adopted from time-to-time by the Noise Abatement Council ("NAC") through education and coordination with the ATC. These procedures are recommended as a standard for operations where aircraft manufacturers have not recommended specific procedures. Said procedures are attached hereto as Exhibit I and Exhibit II.
- 2 Initiate and monitor voluntary Airport procedures whereby all aircraft are requested not to schedule take offs or landings at the Airport, between the hours of 11:00 p.m. and 7:00 a.m.:

- i. Discourage the use of the Airport for flight-training purposes by all turbojet and turboprop aircraft at all times.
  - ii. Discourage through education any training flights by any category of aircraft between the hours of 11:00 p.m. to 7:00 a.m.
  - iii. Discourage all flight activity over the school adjacent to the southwest quadrant of the airport, through Notice to Airmen (NOTAMs) and other forms of communication.
- 3 Recommend all Airport departures be initiated from the threshold on runways 24 and 6, except when authorized by the ATC.
- 4 Request the ATC advise all turbojet, turboprop and multi-engine aircraft to climb out to a minimum altitude of 1900 feet MSL (Mean Sea Level) or a minimum distance of two miles before making any turns. Single Engine Aircraft to be allowed earlier turn out as required for safe operations and to afford minimum separation from higher performance aircraft.
- 5 Recommend a pattern altitude for turbine aircraft of 2400' MSL and 1900' MSL for piston aircraft. The ATC reserves the right to specify departure and arrival instruction with respect to separation and safety.
- 6 Encourage minimal use of reverse thrust consistent with safe flight operations and runway conditions.
- 7 Discontinue aircraft engine maintenance run-ups between the hours of 9:00 p.m. and 9:00 a.m.
- 8 Recommend full power aircraft engine run-ups be conducted at a designated remote run-up area.
- 9 Maintain appropriate signage adjacent to takeoff points to remind pilots when they are in a noise sensitive area.
- 10 Schedule, at minimum, semi-annual meetings of the NAC for the purpose of reviewing factual data and related information gathered by the NAC, enhance citizen understanding, and to make recommendations to the County with noise reduction as a goal. The NAC is comprised of one (1) representative from each of the AA, the ATC, the Tenants and Users, the city of Richmond Heights, the city of Highland Heights, and city of Willoughby Hills.

- 11 The NAC will periodically review procedures and operations relative to their impact on the community and make recommendations to the County for consideration.
- 12 This Joint Statement is not a binding contract, ordinance, regulation or operational restriction.
- 13 The Joint Statement is voluntary and does not create any liability including joint or several liability for act(s) of non-compliance with this Joint Statement.
- 14 BY ENTERING INTO THIS AGREEMENT, THE PARTIES HERETO AGREE ON, TO CONDUCT THIS TRANSACTION BY ELECTRONIC MEANS BY AGREEING THAT ALL DOCUMENTS REQUIRING COUNTY SIGNATURES MAY BE EXECUTED BY ELECTRONIC MEANS, AND THAT THE ELECTRONIC SIGNATURES AFFIXED BY THE COUNTY TO SAID DOCUMENTS SHALL HAVE THE SAME LEGAL EFFECT AS IF THAT SIGNATURE WAS MANUALLY AFFIXED TO A PAPER VERSION OF THE DOCUMENT. THE PARTIES ALSO AGREE, TO BE BOUND BY THE PROVISIONS OF CHAPTERS 304 AND 1306 OF THE OHIO REVISED CODE AS THEY PERTAIN TO ELECTRONIC TRANSACTIONS, AND TO COMPLY WITH THE ELECTRONIC SIGNATURES POLICY OF CUYAHOGA COUNTY.

**[SIGNATURE PAGE TO FOLLOW]**

IN WITNESS WHEREOF, this Joint Statement has been executed by the undersigned as of the Effective Date.

COUNTY OF CUYAHOGA, OHIO

By: \_\_\_\_\_  
Armond Budish, County Executive

The legal form and correctness  
of this Contract is hereby approved:  
Law Department  
County of Cuyahoga, Ohio Robert J.  
Triozi, Director of Law  
By: \_\_\_\_\_  
Assistant Director of Law  
Date: \_\_\_\_\_

CUYAHOGA COUNTY  
AIRPORT ADMINISTRATION  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Airport Manager

FEDERAL AVIATION ADMINISTRATION  
AIR TRAFFIC CONTROL TOWER  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF HIGHLAND HEIGHTS  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF RICHMOND HEIGHTS  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF WILLOUGHBY HILLS  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

THE CLEVELAND JET CENTER  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CORPORATE WINGS – CLEVELAND LLC  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

EATON CORPORATION  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

FIVE STAR AVIATION LLC

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

FLEXJET, LLC

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

LONE RANGER JETS LLC

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

NEXTANT AEROSPACE, LLC

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

PACE AVIATION

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

PROGRESSIVE CASUALTY  
INSURANCE COMPANY

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

SWAGELOK COMPANY

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

T&G FLYING CLUB, INC

T&G FLYING CLUB, INC.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
\_\_\_\_\_