

**CUYAHOGA COUNTY
DEPARTMENT of PUBLIC WORKS
Robert D. Shea Field**

**Cuyahoga County Airport
Noise Abatement Council Meeting
March 27, 2013**

Minutes of a meeting of the Noise Abatement Council Members

A meeting of the Committee Members of the Noise Abatement Council was held March 27, 2013 in the conference room of the Cuyahoga County Airport, 26300 Curtiss Wright Parkway, Building – B.

Airport Traffic Control Tower	Scott Huth, ATCT Manager and Co-Chairman
City of Highland Heights	Cathy Murphy, President of Council
City of Richmond Heights	David Roche, President of Council and Chairman of the NAC
City of Willoughby Hills	David Reichelt, President of Council
Cleveland Jet Center	Aaron Thayer
Cuyahoga County Airport	Bonita G. Teeuwen, Acting Airport Manager and Nancy Donovan Farina
Eaton	Daniel Frisone
Five Star Aviation	Jim Shenk and T.J. McManamon
Flight Options, LLC	Jon Kalic
Lone Ranger Jets	Joe McCoy
Pace Aviation	Doug Lynn and Ron Tabaj
Progressive Casualty Insurance Co.	Mike Matejka
T & G Flying Club	Brad Rohl

Guest:

Preformed Line Products Thomas Eggleston

I. Call to Order

Chairman David Roche called the meeting to order at 10:00 a.m. with greetings and introductions of all participants while Nancy Donovan Farina recorded the minutes. Chairman Roche welcomed members. Councilman Reichelt announced that he will have to excuse himself at 10:30 a.m. and to please reflect in the record.

II. Chairperson Appointment [one-year term]

Chairman Roche was elected to a second one-year term and Scott Huth will continue to serve as Co-Chairman. Both will serve a one-year term beginning January 1, 2013.

Chairman Roche opened the floor for discussion to fill the vacancy of the Secretary's position. Chairwoman Murphy motioned for Acting Airport Manager Bonita G. Teeuwen to serve as Secretary and Councilman Reichelt seconded. With no other discussion the vote was unanimously approved by all members present.

Acting Airport Manager Bonita G. Teeuwen accepted the Secretary's position and provided a brief summary of the Airport. She explained that recently, the Airport has been transitioned from the Department of Development to the Department of Public Works, where she also serves as Director. She provided a brief summary explaining that within two weeks of that transition occurring, two of the three managers had left and the county received the announcement that the Air Traffic Control Tower was going to close. She further notified the members that the county is conducting an operational review for the County Airport. R.A. Wiedemann & Associates, Inc. will be conducting a study and issuing a final report regarding the business and economic operations of the airport. The Consultant will be contacting individuals and looking for suggestions on improvements for operations. The report is estimated to take approximately six months.

III. Approval of the Minutes

Chairman Roche, called for discussion the minutes of the December 12, 2012 NAC meeting. Upon agreement of no other revisions to the minutes, the Chairman motioned for approval. Councilman Reichelt made a motion and Councilwoman Murphy seconded. The minutes were unanimously approved. Acting Airport Manger Bonnie Teeuwen abstained.

IV. Noise Complaints

Chairman Roche called on Nancy Farina to report on the final 4th quarter 2012.

Nancy Farina reported the final 4th quarter had 6,956 total operations from October 1, 2012 to December 31, 2012. Reports indicate that twenty one noise complaints were received and three public records/general comments requests. Ten noise complaints occurred between the hours of 0700L and 2300L. Eleven noise complaints were received between the hours of 2300L and 0700L. Reports indicate two over flights that were confirmed as life flights, six local and three itinerant. One hundred thirteen VNA (Voluntary Noise Abatement) hour operations were logged.

Total overall operations reported for 2012 were 34,449 operations from January 1, 2012 to December 31, 2012. Reports indicate that a total of one-hundred sixty-one complaints were received in year 2012 that include twenty-four public records/general comments requests (corrected from thirteen). Eighty three noise complaints occurred between the hours of 0700L and 2300L. Fifty-four noise complaints were received between the hours of 2300L and 0700L. Four hundred forty-one VNA hour operations were logged.

Although these minutes provided reflect the correct operations for calendar year 2012 public records requests, at twenty-four; Nancy Farina inadvertently reported thirteen. The Operations Summary Report has been corrected and will be provided at the next quarterly meeting. The overall total of one-hundred sixty-one noise complaints received for calendar year 2012 will remain the same.

The 1st quarter had 2,899 operations from January 1, 2013 -- February 28, 2013. Reports indicate that a total of twelve noise complaints and four public records requests were received. Seven noise complaints occurred between the hours of 11:00 p.m. and 7:00 a.m. One was an over flight, two were local, one itinerant and three are pending responses from the Air Traffic Control Tower. Five occurred between the hours of 0700L and 2300L. Forty VNA hour operations were logged.

The number of operations reported above is provided by Scott Huth, Air Traffic Control Manager which is the actual take-offs, landings and missed approaches.

Nancy Farina noted that all noise complaints reflected in highlighted areas on the noise complaint spread sheet; reflect calls received from individuals that had occurred in the voluntary noise abatement hours, and confirmed as operations that occurred at the Airport. Their address has been reflected on the neighborhood noise map.

Air Traffic Control Tower Manager Huth asked that airport operators to consider waiting a few minutes to depart if their departure isn't critical to the operator. He reported periodically seeing approximately one or two departures departing within fifteen minutes of tower opening. If you can wait, please lean towards the tower opening however if it's critical it's understandable.

V. General Discussion

Chairman Roche opened the floor for general discussion.

Environmental Assessment

Chairman Roche asked how the questions submitted at the first Environmental Assessment Open House were being handled. Acting Airport Manager Teeuwen explained that questions submitted on the questionnaire sheets at the first public meeting will become part of Environmental Assessment Study. The study is anticipated to be completed approximately eighteen months from the commencement date. Councilwoman Murphy understood that the questions submitted at the open house was going to become part of the public record.

Acting Airport Manager Teeuwen provided an update to the first Environmental Assessment Open House held on site at a private hangar on February 27, 2013.

Approximately eighty people attended and reviewed seven display stations titled; project overview, timeline, history, environmental process, alternatives being considered and noise abatement council. The second open house is planned for this fall followed by one public meeting. After review a determination is made as to the significance of the project's environmental impacts. The web-site <http://www.cuyahoga-airportea.com> provides additional information on this particular project for our airport users and surrounding constituency.

The general public is invited to the open houses and public hearing and welcomed to submit comments. Those comments will be included and addressed in the environmental document which will be posted on-line and at the public library. The public will have the ability to review the document for approximately forty-five days. The public hearing will give the public an opportunity to voice their concerns - if they don't agree with the responses to comments documented in the report. It is at that time that the public can make final comment to be submitted in the public record. After the public hearing, the Federal Government reviews comments and responses - and they make a determination whether to approve the environmental document or not.

Secretary of the Noise Abatement Council

Member McCoy mentioned that if the Acting Airport Manager gets to the point of being too busy, we may have to revisit the selection of a Secretary for the Noise Abatement Council (NAC.)

Noise Abatement Research affected by possible Air Traffic Control Tower closure?

Member McCoy asked, how will noise complaints be researched if the Air Traffic Control Tower (ATCT) closes? Co-Chairman Huth mentioned that Nancy calls the ATCT about ten percent of the time after she eliminates all other research options. Nancy Farina added that the noise complaint research process will continue, business as usual using the resources that we have available at that time. Chairman Roche stated, as the process evolves we will have to identify these issues and follow up on them.

New NAC Meeting dates and times

Chairman Roche opened the floor for discussion on future meeting dates to accommodate Director Teeuwen's attendance. Friday, June 21, 2013 at 10:00 a.m., Friday, September 27, 2013 at 10:00 a.m. and Wednesday, December 11, 2013 at 9:00 a.m. Councilwoman Murphy motioned and Acting Airport Manager Bonita G. Teeuwen seconded.

Discussion on proposing a Letter of Agreement with Cleveland Hopkins due to status possibility of the Air Traffic Control Tower closure

Member Matejka asked Co-Chairman Huth his opinion on noise complaints regarding aircraft making turns whenever; and should we expect an increase?

Co-Chairman Huth explained that the NAC can expect to see an increase however he didn't anticipate to see an increase in single engines because we've already taken them out of the agreement. The multi engines, turbo props, jets will be unregulated to follow Noise Abatement Procedures. They will however do what they are instructed to do by Cleveland approach. There is a letter of agreement that stands between CGF Tower and Cleveland Hopkins right now that regulates that they'll go to 1900 ft. before they start their turn. In the eventuality of Tower closure letter of agreement no longer will exist.

Chairman Roche asked that hopefully we can continue under same guidelines however he does understand that will be based on what Cleveland approach wants pilots to do.

Pilot Guide distribution and Itinerant Traffic

Both Chairman Roche and Director Teeuwen inquired as to how much itinerant traffic (not based at CGF) the Cuyahoga County Airport currently has and what are the procedures for itinerant traffic receiving the Pilot Guide brochure.

Co-Chairman Huth estimated non-based itinerant traffic at 15% including Visual Flight Rules (VFR) and Instrument Flight Rules (IFR.) He further explained that although itinerant traffic does not have the pilot guide prior to their approach, pamphlet access is available prior to their departure in the Fixed Based Operators (FBO's.)

VI. Public Comment

Chairman Roche opened the floor for public comment and recognized Mrs. Marie Ratino from 2959 Tall Tree Trail, Willoughby Hills, Ohio. Mrs. Ratino voiced her concerns that a lot of jets and single engine planes are flying over her home lately and are no longer going down the golf course. She has concerns about the flight path. They are turning over her property or right over her house. They have never had planes turning over their homes before; especially training planes. Planes are flying so low she can see their

number and color. Since she was laid off she committed to filing complaints for one year. We would like all jets and single engines to respect our property and homes.

Co-Chairman Huth explained to Mrs. Ratino and members of the NAC that single engines are not regulated. Typically they have not been part of the noise complaints and are not included in most noise programs across the country. Single engine planes typically will fly for a mile and a half to two miles before achieving 1900 feet but do not have to comply with the 1900 foot standard. The 1900 foot standard applies to multi-engines, turbo-props and jets. Planes get a mile and a half to two miles off the end of the runway before they get to 1900 feet.

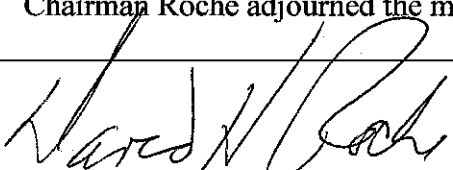
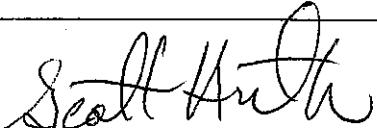

Member McManamon added that a lot depends on weight, aircraft type and temperature and that they fly runway heading. He further explained that they don't fly track, track would allow us to drift with the winds and this airport is not designed for that. The winds would play a major role.

Member Brad Rohl from T & G Flying Club, Inc. addressed Mrs. Ratino's concerns of single engines. Mr. Rohl explained that approximately two years ago his company moved twenty small aircraft to Cuyahoga County Airport. They have been tenants for over thirty years. Mr. Rohl agreed to speak to his staff and students and educate them of on Mrs. Ratino's concerns while performing touch-n-goes, climb out and turn out procedures.

ATTACHMENT: JANUARY 10, 2013 Focal Plan Photography LLC thank you letter for the donation of the aerial photograph of CGF donated value \$696.00.

VII. Adjournment

Chairman Roche called for adjournment. Councilwoman Murphy motioned and Scott Huth seconded. Chairman Roche adjourned the meeting at 11:07 a.m.

 David Roche, President of City Council, Richmond Heights and NAC Chairman .	 Scott Huth, ATCT Manager and NAC Co-Chairman
 Bonita G. Teeuwen, Acting Airport Manager NAC Secretary	